



## DRAFT 2021 OBCC AGM Meeting Minutes

NOVEMBER 21, 2021

VIA ZOOM CONFERENCE MEETING

List of attending members and proxy votes are available upon request.

### **Agenda Item #1 – Declaration of Proxies**

Twenty-three (21) in attendance via Zoom. Three (3) proxies were noted for the record.

### **Agenda Item #2 – Acceptance of Agenda**

Kevan Gretton moved that it be accepted, and Lorna Savage seconded it.

### **Agenda Item #3A Acceptance of 2020 Minutes**

Corrections made to spelling, grammar, and the removal of a line on page 13. Andrea deKenedy made a motion to accept, and it was seconded by Lorna Savage

### **Agenda Item #3B Old Business**

Mary advised that a “thank you” card had been sent to all the trial hosts for both 2020, and 2021, thanking them for their outstanding efforts during covid restrictions. And she advised that there were no complaints received regarding the increase in membership fees for the 2021 year. Treasurer, Kim Gretton did note that there were a few memberships paid at the increased fee amount after the deadline.

### **Agenda Item #4 – Annual Reports**

#### **A – President’s Report (synopsis)**

Mary thanked the trial hosts and organizers for all their hard work, and complimented the work of all the committees; Trials Committee, Fund Raising, Learning and Development, Newsletter and Content Editor. She went on to say that the club needed more members to step up and volunteer to take on a club job, and advised that the Nominating Committee had done a wonderful job of expanding the board positions so that members would better understand what would be expected

of them. She would also like to see more people take on a committee job and assist with that aspect of the club.

### **B – Secretary's Report**

Verbal report from Rebecca Lawrence

### **C – Treasurer's Report**

Treasurers Report and 2022 Budget as of Nov 1/21

Bank Balance as of Oct 6/21 \$9115.19

<b>REVENUE</b>	<b>2021 BUDGET</b>	<b>ACTUALS</b>	<b>2022 BUDGET</b>
Membership	\$2,000.00	\$2,699.98	\$2,700.00
Donations and Clinic Fees	\$ 500.00	\$ 0.00	Line withdrawn
Merchandise Sales	\$4,000.00	\$1,476.22	\$3,000.00
Raffle & Silent Auction	\$ 700.00	\$1,176.50	\$1,000.00
<b>Total Revenue</b>	<b>\$7,200.00</b>	<b>\$5,352.70</b>	<b>\$6,700.00</b>
<b>EXPENSES</b>			
Bank Charges	\$ 30.00	\$ 18.00	\$ 50.00
Insurance/Legal	\$ 550.00	\$ 550.10	\$ 575.00
Merchandise Costs	\$1,200.00	\$1,181.32	\$1,200.00
Office Supplies	\$ 10.00	0	\$ 10.00
Promotion of Club Goals/outreach	\$1,000.00	0	\$2,000.00
Prize Expense/ribbons	\$ 200.00	\$ 68.48	\$ 100.00
Event Support	\$1,150.00	\$ 450.00	\$1,500.00
Website Charges	\$ 500.00	0	\$ 500.00
Year End Awards	\$ 500.00	\$ 444.30	\$ 700.00
<b>Total Expenses</b>	<b>\$5,160.00</b>	<b>\$2,712.20</b>	<b>\$6,635.00</b>

Bank Balance as of Nov 1/21 **\$8692.19**

Pamela Hall – Fundraising - Inventory on hand \$1896.20 as of Nov. 15/21

Andrea deKenedy asked if 2 years comparison could be included on report. This will be done in future.

## **D – Trials Committee Report**

Trials Committee Members

Lorna Savage – Chair

Andrea de Kenedy

Carol Guy

2021 began with many trial cancellations due to Covid restrictions and some dates were rescheduled several times. Eventually, the restrictions eased, and trials happened!

In September we welcomed back American handlers.

The OBCC sanctioned 7 trials this season and below is a list.

Handy Dog Novice Trial July 17, 18

Shepherd's Crook SDT July 24, 25

Holstein Agro Expo SDT August 28

St Agatha SDT July 29

Kingston SDT in conjunction with the CBCA Championships September 22- 26

Shepherd's Crook SDT September 28, 29, 30

Jimmie's Farm SDT October 24

Butternut Creek SDT November 12, 13, 14

It was a tough year for trial hosts trying to confirm trial dates, and many thanks to them!

Shepherd's Crook and Jimmies Farm both had trials in new fields at their farms with the Open course set over two separate fields divided by wooded hedgerows with openings in the middle and ends. This was a great challenge to all.

We were happy to announce that once travel restrictions were lifted, the trial managers were able to bring judges in from outside the province. Thank you to Patrick Shanahan, Norm Close, Lee Lumb and Ken Price.

The Secretary, Treasurer's and Trials Committee reports were accepted as written.

## **E – Club Activities**

### **Learning & Outreach**

2021 Learning and Development Committee

Louise Hadley

Anne Wheatley

Mary Thompson

2021 saw plans to hold three learning events:

Sheep Husbandry with Kevan Gretton

Learning to Pen with Tracy Hinton and John Palmer

Driving Clinic with Amanda Milliken

Because of COVID restrictions and injury it was not possible to hold the Husbandry and Driving clinics. The penning clinic was held to enthusiastic reviews. A report appeared in the Fall Newsletter.

2022 will see an opportunity to revisit the scheduling of a Husbandry and Driving clinic and other learning and development events.

She hopes that the two that got sidelined can be reintroduced in 2022.

### **Fundraising and Merchandise Sales**

2021 Fundraising Committee

Pamela Hall

During our 2<sup>nd</sup> year of the Covid 19 Pandemic the fundraising and merchandise remained active and kept monies flowing into the Club.

One of the new activities this year was the monthly 50/50 draws which well received and supported, we raised \$367.50 in total.

Our winners were:

May; Beth Devereaux \$75.00 (who took a credit and paid for future draws and silent auction items.)

June; Jo Murphy \$67.50

July; Heather Millan \$95.00

Aug.; Lorna Savage \$95.00

Sept; Kelly Morrow \$35.00

The second new activity to raise money for the Club was the online Silent Auction.

Many thanks to all those who donated items and to the many that bid on them.

Some of the bigger framed prints were popular and as ever the Barn Quilts took centre stage. There were some novel and fun items which also drew good bids. We raised \$809.00.

The merchandise was a steady seller, the beanies and toques came in handy for the colder weather. A new shipment has arrived just in time for the final trial of the year at Butternut Creek. I was also able to find and supply the popular weather resistant oiled ball caps again, always a good idea out in the inclement weather.

For the 2020 Champions they were offered a choice of either a plaque or an embroidered jacket or vest; with the year, their name and dogs' name and the class they won. Both Amanda, and Mary opted for the clothing, which turned out looking very nice and classy. Florentine chose a wall plaque.

I still have stock in most items and stock sticks.

Over the winter I will be thinking of new ideas for fundraising and new merchandise items, feel free to contact me. [pmhall22@gmail.com](mailto:pmhall22@gmail.com)

Thank you everyone for another great year of fundraising and fun.

Pam also mentioned that what inventory she still had available for sale. She then said something about getting the awards merchandise ordered as the provider gets really busy before Christmas. It was said that the awards could wait until the new year.

### **Digital Newsletter**

Catherine Rae advised that it was difficult to collect stories and get enough members to agree to create trial reports and struggled with getting results. She advised that she would not be continuing as Content Editor for 2022. Mary told the group that the digital version was much easier to produce as there was no hard cut-off date, or printing date, and that the layout person Katharine Webb had been very easy to work with and did a wonderful job.

### **Website**

Rebecca advised that the board had decided to hire someone to build the new website, and that she had gotten very busy during the season working on the Finals site and that she hadn't had time.

### **Agenda Item #5 – Year End Awards**

Mary announced the winners and congratulated everyone

Novice Champion – Pamela Hall with Fen

Novice Reserve Champion – Tania Costa with Ben

PN Champion – Tracy Hinton with Tye

PN Reserve Champion – Victoria Lamont with Willow

Open Champion – Tracy Hinton and Lad

Open Reserve Champion – Amanda Milliken and Dar

### **Agenda Item #6 – New Business**

#### **a. Election of Board of Directors**

Nominating Committee Members

Lynn Johnston

Kelly Morrow

Anne Wheatley

Report

Retiring Board members are Mary Thompson and Rebecca Lawrence.

The Nominating Committee was successful in finding enthusiastic candidates to stand for the 2 vacant positions for the board of OBCC for 2022. The other three current board members agreed to stand again. We talked to a number of members about serving, both those who had served in the past and newer members.

We heard several times from members that there is a lack of understanding of the role of a board member of a not-for-profit organization. The bylaws outline the

legalities of serving as a board member, but we found ourselves trying to describe at an operational level what it means to be on a board.

To that end, and with the help of not-for-profit resources in Ontario, we developed thumbnail job descriptions at the operational level to use in discussions with potential candidates. People do like to know what they are agreeing to. These job descriptions were approved by the board for use by future Nominating Committees.

Mary introduced the proposed slate

Kevan Gretton – President

Marie Sawford – VP

Kim Gretton – Treasurer

Teresa Castonguay – Secretary

Kelly Morrow – Director

Mary proceeded to ask if there were any nominations from the floor and there were none.

She then asked for a motion to accept the new slate of directors. Lynn Johnston made a motion to accept the slate and it was seconded by Tracy Hinton. There was a vote taken and it was unanimous. Congratulations to the new board.

#### **b. Committee Appointments**

NOMINATING COMMITTEE  
TBD

TRIALS COMMITTEE  
Andrea deKenedy  
Carol Guy  
Lorna Savage

LEARNING, EDUCATION & OUTREACH  
Tracy Hinton

FUNDRAISING/Merchandising  
Pamela Hall

**c. Newsletter Editor & Webmaster Appointment**

NEWSLETTER

TBD

WEBMASTER

TBD

**d. Location and Timing of 2022 AGM**

The proposed date for next years AGM is scheduled for November 20th, 2020 @ 1PM

**Agenda Item #7 Other Business**

- Mary asked members to review the job descriptions and proposed that they be posted on the new website under a link so members could review for future years. Kevan advised this was noted.
- Mary advised that the Most Promising Bi-Annual Novice Handler Award had been foregone/overlooked in 2020 and proposed that it be reinstated in 2022. She advised that Tracy had the framework on how to conduct the nominations. Kevan advised this was noted.
- Liability Insurance for OBCC – Kim advised the group that we have not been paying membership fees to the Ontario Sport Dog Association, who are the 'insured' on the policy; our club is shown under the list of clubs though. Kim will followup with the Association and the broker to see if we are to stay on this policy or if we need to get our own cover. The cost is \$510/yr presently. Andrea deKenedy pointed out that OBCC do not run the trials, they just sanction them and do not have any assets. The hosts arrange their own coverage for the days of the trial. When more info received the board will review and decide whether cover is required.

**ADJOURNMENT**

Carol Guy motioned to adjourn