



## OBCC BOARD MEETING MINUTES

February 25, 2024, 7 pm via Zoom

### Participants

Kelly Morrow          Patrick Gosselin          Celeste Lacroix          Teresa Castonguay          Susan Moore

Regrets – Kim Gretton

### Call to Order 7:00 PM

Agenda review  
Review draft minutes  
Presidents Report  
Secretary Report  
Treasurer's Report  
Learning & Development Committee Report  
Trials Committee Report  
Communications Report  
Digital Newsletter  
Website  
Other Business

### Agenda Approved

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### Approval of Minutes

January Draft Minutes reviewed for posting to web site

Conclusion - no errors or omissions

1<sup>st</sup> Celeste LaCroix 2<sup>nd</sup> Susan Moore

<i>Action Items</i>	<i>Person Responsible</i>	<i>deadline</i>
Post to website	Teresa & Tracy	February

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### Presidents Report

- Committee Appointments
  - L&D still needed
  - Assistant to Lynn for the Blog needed
  - Many thanks to Lynn Johnston for the excellent work on the Blog

<i>Action Items</i>	<i>Person Responsible</i>	<i>deadline</i>
Recruit blog assistant	board members	March

### Secretary Report

- Member Renewal Notice
  - sent via email and Facebook
  - membership now stands at 59
  - need another Facebook reminder on March 1<sup>st</sup> fee deadline
- Notice of Change re: incorporation
  - done

<i>Action Items</i>	<i>Person Responsible</i>	<i>deadline</i>
Membership renewal Facebook notice	Kelly	February

## Treasurer's Report as of February 20, 2024

Bank balance	as of	January 14, 2024	<b>\$13,749.30</b>	
REVENUE		2023 ACTUALS	2024 YTD	2024 BUDGET
Membership		\$ 2,701.53	\$ 1,838.80	\$ 2,900.00
L&D Income		\$ 1,411.33		\$ 1,000.00
Merchandise Sales		\$ 2,291.38		\$ 500.00
Other (refund of Zoom from Companion Dog)			\$ 95.00	
<b>TOTAL REVENUE</b>		<b>\$ 6,404.24</b>	<b>\$ 1,933.80</b>	<b>\$ 4,400.00</b>
EXPENSES				
Bank Charges		\$ 7.50	\$ 3.00	\$ 30.00
Legal				\$ 100.00
Merchandise				\$ 700.00
Meeting Expenses		\$ 226.00	\$ 242.25	\$ 300.00
Promotion of Club Goals				\$ 1,000.00
Learning & Development		\$ 1,000.00		\$ 600.00
Prizes/Ribbons				\$ 200.00
Trial Support				\$ 600.00
Website		\$ 405.86		\$ 500.00
Year End Awards		\$ 736.87	\$ 50.00	\$ 800.00
<b>TOTAL EXPENSES</b>		<b>\$ 2,376.23</b>	<b>\$ 295.25</b>	<b>\$ 4,830.00</b>
Bank Balance		February 20, 2024	<b>\$ 14,787.66</b>	
Total 59 members paid including honorary & prepaid				

### Learning & Development Committee Report

- Helen Knibb contacted but unable to take on leadership role

#### Discussion

Suggestion made to set up a meeting with previous committee members to debrief on earlier projects, assess current needs, brainstorm new initiatives such as collaborations with the Quebec club, webinars, novice novice opportunities.

<i>Action Items</i>	<i>Person Responsible</i>	<i>deadline</i>
Set up Meeting	Kelly	March

### Trials Committee Report

- Email sent to potential trial hosts
  - No response to date
  - Expect a need to increase the budget for trial support
- Complaints received by the OBCC.

There were two complaints received by the OBCC regarding the Kingston trial from spectators. One came directly to the OBCC and one was sent via the Kingston Trial Organizing Committee then forwarded to the OBCC. Both complaints referred to the Sunday event which was the responsibility of the CBCA. The CBCA was informed and OBCC had no further involvement.

<i>Action Items</i>	<i>Person Responsible</i>	<i>deadline</i>
Develop protocol for spectator complaints	Andrea de Kennedy	April

### **Communications Report**

- Digital Newsletter
  - none
- Website
  - None

### **Other Business**

Teresa announced that she plans on moving to BC this year

### **Motion to Adjourn 7:34**

Moved - Susan Moore

**Next Meeting – March 24 at 7 PM**